



**COMMERCIAL & INDUSTRIAL BUSINESS REAL PROPERTY TAX CREDIT  
APPLICATION FORM  
The City of Frederick, Maryland**

In order for applicants to receive a Commercial & Industrial tax credit, please submit this application and all back-up documentation before April 30<sup>th</sup> for the tax credit to be applied on the following Fiscal Year's tax bill (mailed July 1). Please submit this form to the City of Frederick's Department of Finance or Economic Development, 101 North Court Street, Frederick, Maryland 21701.

**I. APPLICANT**

Name of Business: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address where expansion took place: \_\_\_\_\_

Zoning of Property: \_\_\_\_\_ Business Tax ID# \_\_\_\_\_

Name of Project Expansion: \_\_\_\_\_ Total Square footage of Expansion: \_\_\_\_\_

Brief Description of Project Expansion: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Project Expansion Started (Construction Permit Issued): \_\_\_\_\_

Date Project Expansion Completed (Use & Occupancy Permit Issued): \_\_\_\_\_

Dollar Value of Project Expansion (Construction): \_\_\_\_\_

Dollar Value of Project Expansion (Equipment): \_\_\_\_\_

Total Number of jobs at Project Start: \_\_\_\_\_

Total Number of Jobs at Time of This Tax Credit Application: \_\_\_\_\_

New Net Jobs to date: \_\_\_\_\_

I hereby make oath that I am the present owner of the above property, that the subject property for which this tax credit application is submitted meets all of the requirements of the Charter of the City of Frederick Ch. 8, Article III, Section 8-9.1 and that this certification and the above information is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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## II. STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

First full year the improvements were added to the assessment roll: \_\_\_\_\_

Increase in assessment attributable to reconstruction and improvement of property in the above revitalization district:

\$ \_\_\_\_\_ Account No. \_\_\_\_\_

\_\_\_\_\_  
Supervisor of Assessments

\_\_\_\_\_  
Date

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## III. CITY OF FREDERICK

I certify that the above property is located within the City of Frederick, Frederick County, Maryland and that the project meets the requirements of the Charter of the City of Frederick Ch. 8, Article III, Section 8-3.

Fiscal Year of Tax Credit	Assessment Increase	Tax Rate	% of Exemption*	Amount of Exemption
_____	_____	_____	_____	\$ _____

\_\_\_\_\_  
Director, Economic Development

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Frederick

\_\_\_\_\_  
Date

\* THIS IS THE \_\_\_\_\_ YEAR THE APPLICANT HAS APPLIED FOR THE TAX CREDIT.